



Program Deviation

USE FOR COURSE SUBSTITUTIONS OR WAIVERS (NOT FOR PRE-REQ DEVIATIONS)

STUDENT ID _____

LAST NAME _____

FIRST NAME _____

OSWEGO.EDU EMAIL _____

CUMULATIVE GPA _____ TOTAL HOURS APPLIED (NOT IN PROGRESS) _____

DEGREE CANDIDATE TERM _____

Approval(s) FINAL APPROVER (NOT STUDENT) SHOULD SEND COMPLETED FORM TO REGISTRAR'S OFFICE, 301 CULKIN HALL.

#1 _____

ACADEMIC ADVISOR _____ DATE _____

PRINT NAME _____

#2 For deviations in the major or minor, including concentrates.

DEPARTMENT CHAIRPERSON/GRADUATE COORDINATOR SIGNATURE _____ DATE _____

PRINT NAME _____

#3 For deviations in the Writing Plan.

DIRECTOR OF GENERAL EDUCATION SIGNATURE _____ DATE _____

PRINT NAME _____

#4 For deviations in Honors/General Education Program.

DIRECTOR OF HONORS PROGRAM/DIRECTOR OF GENERAL EDUCATION _____ DATE _____

PRINT NAME _____

#5 Dean's office signature required for all programs except School of Business. If attempting to waive an all-college requirement (upper division, hours exceeded in discipline, etc) then Dean's signature required for all programs. Dean's signature is not required for General Education or Honors Program waivers.

DEAN'S OFFICE SIGNATURE REQUIRED _____ DATE _____

PRINT NAME _____

STIPULATIONS OR COMMENTS: _____

Description of Requested Waiver**

ALL-COLLEGE REQUIREMENT (LIBERAL ARTS, UPPER DIV HOURS, ETC.) REQUIRES SIGNATURES 1, 2 AND 5

GENERAL EDUCATION/HONORS REQUIRES SIGNATURES 1, 2 AND 4

MAJOR REQUIRES SIGNATURES 1, 2 AND 5 (SCHOOL OF BUSINESS 1 AND 2 ONLY) IS COURSE ALSO IN WRITING PLAN? SEE NEXT LINE

APPLY MGT 469 to writing plan
WRITING PLAN REQUIRES SIGNATURES 1, 2 AND 3

CONCENTRATE REQUIRES SIGNATURES 1, 2 AND 5

MINOR REQUIRES SIGNATURES 1, 2 AND 5 (SCHOOL OF BUSINESS 1 AND 2 ONLY)

JUSTIFICATION: MGT 469 is a writing course in BUS ADMIN major. Both because student is Bus Admin minor and that the admin. & regulatory practices are common to CS & BUS, the writing components appear compatible.

**Please Read: No waiver consideration will be given for the minimum total credits required in the degree program or cumulative, or major/minor GPA. Final approver should send completed form to Registrar's Office, 301 Culklin Hall. Deviations should never be handed in by the student.